

Niagara Village HOA ACCO CHECK LIST Date Submitted _____

The purpose of this checklist is to allow for approval process for home and site improvements submitted to the Architectural Committee. Please review your HOA Covenants and familiarize yourself with the conditions and restrictions set forth, as they apply to your home. **Once you complete this form, you need to submit it along with your plans or drawings to Heritage Property Management by email to info@hpmgj.com, regular USPS mail, or drop off at the office located at 2650 North Ave Suite 116 Grand Junction, CO 81501. Heritage Property Management will then forward all paperwork to the Board or ACCO for their decision.**

Homeowner name: _____ Phone number _____

Project Address: _____

Type of Project: _____

Proposed start and completion dates of project: _____

NOTE: Approved projects must be completed within 6 months from the approval date. If you are unable to complete the project in that timeframe, you need to request an extension. All requests must be done in writing and sent to Heritage Property Management.

Required Information for Submission

Structures [including concrete and patios]

- ___ Date on drawing
- ___ A plot plan or drawing with appropriate dimensions/scale of structure
- ___ Setback distances; structure distances perpendicular to adjacent property lines *Required Permits
- ___ Description of materials to be used: _____

Fencing/Landscaping

- ___ Drawing with heights and location of fence/landscaping *Required Permits
- ___ Types of materials to be used: _____

Painting

- ___ Paint Chip submittal required; minimum 2 sq inch paint chip, must be earth tones

NOTE: The committee has up to 30 days to approve or disapprove plans. Be aware that approval and permits from the City Building/Planning Departments may be needed; the homeowner is responsible for obtaining those .

I understand and have read the conditions and regulations of the Architectural Committee set forth in the "Declaration of Covenants, Conditions and Restrictions for Niagara Village Homeowners Association

Homeowner Signature: _____ Date _____

Approval: ___ YES ___ NO ___ Approval date _____

Approved projects must be completed within 6 months from the approval date.

ACCO Member Signature: _____